

# Public Document Pack

Penallta House,  
Tredomen Park,  
Ystrad Mynach,  
Hengoed CF82 7PG

Ty Penallta,  
Parc Tredomen,  
Ystrad Mynach,  
Hengoed CF82 7PG



[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)  
[www.caerffili.gov.uk](http://www.caerffili.gov.uk)

For all enquiries relating to this agenda please contact Emma Sullivan  
(Tel: 01443 864420 Email: [sullie@caerphilly.gov.uk](mailto:sullie@caerphilly.gov.uk))

**Date: 12th July 2018**

Dear Sir/Madam,

A meeting of the **Investigating and Disciplinary Committee** will be held in **Conference Room 3, Innovation and Technology Centre, Tredomen Business Park, Ystrad Mynach on Wednesday, 18th July, 2018 at 9.00 am** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so. A simultaneous translation will be provided if requested.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

**Christina Harrhy**  
INTERIM CHIEF EXECUTIVE

## AGENDA

	Pages
1 To receive apologies for absence.	
2 Declarations of Interest.	

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

A greener place Man gwyrddach



To approve and sign the following minutes: -

- 3 Investigating and Disciplinary Committee held on 26th January 2018. 1 - 2
  
- 4 To receive and consider the following report(s) which in the opinion of the Proper Officer may be discussed when the meeting is not open to the public and first to consider whether the public interest requires that the meeting should be closed to the public for consideration of this item(s):- 3 - 4
  
- 5 Disciplinary Proceedings for Statutory Officers.

**Circulation:**

Councillors M.A. Adams, A. Angel, D.T. Davies, N. George, C.J. Gordon, J. Simmonds and J. Taylor

And Appropriate Officers



## **INVESTIGATING AND DISCIPLINARY COMMITTEE**

**MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, YSTRAD MYNACH  
ON 26TH JANUARY 2018 AT 10:00AM**

---

PRESENT:

Councillors:

M. Adams(Chair), A.P. Angel, D.T. Davies, N. George, C. Gordon, J. Simmonds and J. Taylor

Together with:

D. Street (Corporate Director of Social Services), L. Donovan (Acting Head of HR and Organisational Development), S. Isaacs (Eversheds) and M. Griffiths (Eversheds)

### **1. APOLOGIES**

There were no apologies for absence received.

### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest received at the start or during the course of the meeting.

### **3. MINUTES – 20TH DECEMBER 2017**

RESOLVED that the minutes of the Investigating and Disciplinary Committee held on 20th December 2017 be approved as correct record and signed by the Chair.

### **4. EXEMPT ITEM**

Members considered the public interest test certificate from the Proper Officer and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information. By a show of hands this was unanimously agreed and it was:-

RESOLVED that in accordance with Section 100A(4) of the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as identified in paragraph 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

### **5. TO DETERMINE MATTERS ARISING REGARDING THE APPOINTMENT OF A DESIGNATED INDEPENDENT PERSON.**

Members received an update on the nomination by Welsh Government of the Designated Independent Person and the next steps to be taken under the Disciplinary Proceedings for Statutory Officers as part of the approved process.

Having fully considered the information as presented it was moved and seconded that the nomination from Welsh Government contained therein be approved and by a show of hands this was unanimously agreed.

The meeting closed at 10.28 a.m.

Approved as a correct record, and subject to any amendments or corrections agreed and recorded in the minutes of the next meeting, they were signed by the Chair.

---

CHAIR



## INVESTIGATING AND DISCIPLINARY COMMITTEE – 18TH JULY 2018

### PUBLIC INTEREST TEST – EXEMPTION FROM DISCLOSURE OF DOCUMENTS SCHEDULE 12A LOCAL GOVERNMENT ACT 1972

**SUBJECT:** DISCIPLINARY PROCEEDINGS FOR STATUTORY OFFICERS

**REPORT BY:** INTERIM MONITORING OFFICER

---

I have considered grounds for exemption of information to be presented to the Committee and make the following recommendations to the Proper Officer:-

#### EXEMPTIONS APPLYING TO THE REPORT:

Information relating to a particular individual(s) (para 12).

#### FACTORS IN FAVOUR OF DISCLOSURE:

There is a public interest in the way in which the Council deals with staffing issues.

#### PREJUDICE WHICH WOULD RESULT IF THE INFORMATION WERE DISCLOSED:

The report contains detailed information regarding personal information which affects a particular individual/s and the affairs of that individual/s.

#### MY VIEW ON THE PUBLIC INTEREST TEST IS AS FOLLOWS:

That paragraph 12 should apply. My view on the Public Interest Test is that whilst there is a need to ensure transparency and accountability of a Public Authority for decisions taken in relation to staffing issues, this must be balanced against the fact that these matters have not yet been concluded at this stage outweigh the need for the information to be made public.


The information is not affected by any other statutory provision, which requires the information to be publicly registered. The information contains personal data of staff members which is protected by the Data Protection Act 1998.

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Members are asked to consider this factor when determining the public interest test, which they must decide when considering excluding the public from this part of the meeting.

#### RECOMMENDED DECISION ON EXEMPTION FROM DISCLOSURE:

On that basis I feel that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, and that the report should be exempt.

**Date:** 10th July 2018

**Signed:** 

**Post:** Interim Monitoring Officer

---

I accept/~~do not accept~~ recommendation made above.

**Signed:** 

Proper Officer

**Date:** 11th July 2018

This page is intentionally left blank